

4 October 2006

**Subject: Invitation to the Extraordinary Assembly of EFAP AISBL in Helsinki  
19 October 2006 (09.00-10.00) - HTC Helsinki, Kolumbus Auditorium  
Call for Nominations for Interim Board of Administrators**

Dear Participants in the European Forum for Architectural Policies,

Four months have elapsed since the meeting in Vienna including the summer holiday period –at least for most of you, we hope.

### **Follow up to Vienna**

We recall that two important decisions were made at Vienna in June:

1) To draw up a Strategic Agenda and Action Plan of the Forum for the next years, that six Presidencies in a row agreed to promote, in principle: Austria, Finland, Germany, Portugal, Slovenia, France. A separate letter will be circulated in the next few days to all participants on the specific topic of the Strategic Agenda and Action Plan.

2) To proceed to the establishment of an international Association in Belgium (AISBL) to support the activities of the Forum. We are happy to report that adequate follow up has been given to these decisions.

As regards the formal establishment of the Association and thanks to the dedicated efforts of the current Forum Co-ordination Group it was possible to further elaborate and finalise the draft statutes of the EFAP Association and, despite the short time frame, to deal with the actual formalities of the establishment in Belgium as agreed.

In view of the short time frame and of the necessity to be ready in time before the next EFAP meetings in Helsinki, an enlarged meeting of the Co-ordination Group met in Brussels on 19<sup>th</sup> July and reviewed the draft statutes and future plans in details. The meeting gave a mandate to a small group of persons (Chantal Dassonville, Rob Docter and Alain Sagne, “representing” the three pillars) to take the necessary steps, in close liaison with the Finnish Presidency, to formally establish the Association so as to allow the Forum Steering Committee to take meaningful decisions in Helsinki.

Following further intense work and contacts the deed of the EFAP Association was signed at the end of September thanks to the support of the Belgian Government in arranging for the intervention of the notary and translation. Whilst it had been initially hoped, rather symbolically, that all members of the enlarged Co-ordination would be the initial signatories, it proved not possible for technical reasons and it was eventually decided, in a pragmatic move, that the three persons already mentioned would be the first “founders” of the association. It was but a practical move that does not affect in any ways the decisions that will be taken in Helsinki in a democratic process.

### **Extraordinary Assembly in Helsinki**

Obviously the formal establishment of the International Association, and the process of further deciding on its actual implementation, is a process that requires time.

However, it is necessary to take a number of important, interim decisions to facilitate the operations in the interval between Helsinki and the next Assembly meeting, which it is expected will take place on the fringes of the next Forum event in Hamburg at the end of April in the framework of the German Presidency. For these reasons an Extraordinary Assembly meeting is called on Friday, 20<sup>th</sup> September, in Helsinki from 09.00 to 10.00.



You will find enclosed the following documents:

- Agenda of the Extraordinary Assembly of EFAP AISBL in Helsinki
- Statutes of the EFAP AISBL (English and French)
- Call for membership
- Call for nominations for the Interim Board of Administrators (see below)

### **Appointment of an Interim Board of Administration (IBA)**

In order to allow sufficient time for each Participants in the Forum to carry out the necessary consultations internally in each Member State and to get organised for their future active involvement in the EFAP AISBL it is proposed to put in place in Helsinki an Interim Board of Administrators (IBA) until the time of the next Assembly. Furthermore it is proposed that this Interim Board should be comprised of nine persons in total: the three interim Administrators since the signing of the deed and one representative from each of the six Member States mentioned above. It is felt that this will allow to ensuring a smooth transition while facilitating at the same time the effective involvement of the six Presidencies in a row in coherence with their commitment to promote the Strategic Agenda and Action Plan of the Forum, and hence increasing the overall impact and efficiency.

The Representatives from each of the three "Pillars" in each of these countries are urged to reach agreement between themselves on their respective nominations so that the appointment of the IBA during the meeting of the EFAP Steering Committee will only be a formality. Such nominations should preferably be sent in advance to the Secretariat of the EFAP ([efap@shaaf.com](mailto:efap@shaaf.com)).

It is intended to prepare By-Laws to supplement the Statutes. This and the formalization of the decisions to be taken in Helsinki will be processed by the Interim Board of Administrators in such a way that more definitive steps can be agreed at the next Assembly.

We look forward to seeing you in Helsinki

With best regards,

Signed by

Tiina Valpola, on behalf of the Finnish Presidency  
Chantal Dassonville, Rob Docter, Alain Sagne, on behalf of the EFAP Co-ordination